

BOND OVERSIGHT COMMITTEE (BOC)

MEETING MINUTES

AUGUST 16, 2016

Committee Members:

Present: Hillary Calavitta Virgil Flathouse Ray Clayton
Greg Greeson Tom Shea Mike Dansby
John Havenstrite Wendy Smiley Kim McMath
Matthew Wernli Erik Eff

Absent: Kerry Moll Dina Dreifuerst

EISD Staff: David Edgar, Asst. Superintendent for Business Services
Jeremy Trimble, Executive Director of Facilities & Operations
Cindy Weeks, Accounting Manager
Eric Wright, Director of Technology Services

Proceedings:

The meeting was called to order at 6:04pm by Virgil Flathouse, BOC Chair. Minutes from the May 17, 2016 regular meeting were reviewed and unanimously approved following a motion by Tom Shea, which was seconded by Kim McMath.

Open Forum:

There were no visitors who chose to speak.

Business:

Dr. Flathouse made reference to the recent BOC articles which had been published in the Picayune.

Project Updates:

Eric Wright presented an update on technology projects. Projects are on track and they are ready for the start of classes next week.

Project A03 Replace Computer Desktops/Laptops: Project is ~75% complete; options are being considered for resale of old equipment.

Project A06 Wireless Campus AP Upgrades: Upgrades are expected to begin Spring 2017 and be completed Summer 2017.

Project A07 Mobile Device Initiative: Mobile initiative has gone smoothly and the project is about 50% complete; a sample of the mobile device and integrated keyboard was shown to the committee.

Project A08 Phone System Voice Gateways Equipment: The project is complete and reported as successful.

Jeremy Trimble presented an update on Facilities projects.

Project B01 HVAC renovation: The project at VVE is substantially completed and is expected to be finalized in the next 5 days.

Project B02 District Wide Roofing: WHS and BCE year one scope is substantially complete and is expected to be finalized in the next 2 weeks. A meeting is scheduled with a roof consultant to review the remaining scope and budget.

Project B03 Update Fire Systems at BCE & FTE: Project is just underway with a projected August 2018 completion.

Project B04 Upgrade Rigging at PAC: This project is ~50% complete with an anticipated August 2018 completion

Project B05 Add/Update Security Cameras & Access Control: Defective cameras have been replaced district wide. Ongoing evaluation of where to add cameras district-wide for work to begin in summer 2017.

Project B09 WRMS Window Replacements: Phase 1 is ~33% complete. Remaining work to be scheduled over the 2016 winter break and summer 2017. Staff has noted the improved conditions in rooms where windows are replaced.

Project B10 Campus Wide Refurbish Surfaces: Ongoing over the next 2 years as schedules permit. Facility groups surveying campus needs and obtaining budgets.

B12 HCMS Cafeteria Lighting Upgrade: Complete August 2016, LED fixtures installed.

B13 WRMS & HCMS Tennis Court Resurfacing: At HCMS, unanticipated issues discovered during work necessitated additional costs, which compromised the previously recommended scope change to add 4 basketball goals. An alternate location for the goals is being considered and will be paid for by the PTO. At WRMS the project start has been delayed by the recent rain.

C01 Replace 8 Buses: 3 buses have been purchased; additional buses to be purchased ~Nov-Dec 2016.

C02 Replace/Update Furniture, Fixtures & Equipment: ~12 pilot classrooms are being completed. These will be evaluated in the spring 2017 to determine the course for the remainder of the project with an anticipated August 2018 completion.

C03 Replace Uniforms, Instruments & Equipment: Project mostly complete and slightly over budget. No further purchases unless unallocated funds become available.

C08 Enhance Football Stadium PA System: Substantially complete and under budget by ~\$76,000.

D02 Shriner Site Parking Expansion: Substantially complete with ~150 parking spaces available. The ~\$875,000 from the 2006 Bond has been spent on this project.

D03 Repurpose M&O facility for Engineering/Robotics: Project is complete and ready for the 2016 school year start. A successful 2016 summer camp was held at the new facility.

D06 Renovations/Additions to Transportation Facility: A slight delay due to recent rain however an October 2016 completion is expected.

Project D10 WRMS Fine Arts Renovations/Additions: Renovated areas to be complete by start of 2016 school year. Additions are on track to be completed by December 31, 2016.

Financial Report and Investments:

David Edgar reported that \$25,915,415 (approximately 50% of the bond budget) has been spent or encumbered to date and encumbrances will be spent by December 2016. Cindy Weeks reported there is unallocated interest and funds of \$700,071 through July 2016. A large portion, 84%, of the bond funds are invested in Lone Star Overnight. The cumulative interest from investments earned to date total \$187,447.

Action Item:

Project D09 HCMS Fine Arts Addition: David Edgar reported that only 1 proposal was received in the April 2016 RFP, and it was significantly over budget. A second RFP in August 2016 yielded 4 proposals which had a ~ \$79,000 variance between the high and low bids. The proposals were still over budget by ~\$356,750. Jeremy Trimble explained that the overages were the result of several specific project and site development factors which could not necessarily have been factored in for the initial bond budgeting scenario. Value Engineering options were considered but no significant reductions were presented and it was his opinion that the cost was valid for the project. Jeremy also stated his belief that delaying the project may further increase the project cost. A vibrant and lengthy discussion of various concerns about the project overage was held. John Havenstrite made a motion to approve the scope and budget change to the project and Tom Shea seconded the motion. With no further discussion, the motion was unanimously approved.

Other Business:

Virgil Flathouse reviewed the calendar for upcoming meetings through August 2017. Dr. Flathouse stated that officers for the upcoming year should be selected. Tom Shea motioned to re-nominate the current slate of officers. This was seconded by Greg Greeson and unanimously approved. There were no further announcements or actions.

The next meeting of the BOC will be held on Tuesday, September 13, 2016 in the EISD Central Administration Board Room at 6pm.

The meeting was adjourned at 8:45pm.

Minutes submitted by Wendy Smiley, BOC Committee Member