

Bond Oversight Committee (BOC)
Meeting Minutes
March 20, 2018

Committee Members:

Present:	Ray Clayton	Erik Eff	Tom Shea
	Mike Dansby	Virgil Flathouse	Wendy Smiley
	Dina Dreifuerst	Greg Greeson	
Not Present:	Hillary Calavitta	Kim McMath	Matthew Wernli

EISD Staff:

Jeremy Trimble, Executive Director of Facilities and Operations
Chris Scott, Executive Director for Business Services
Eric Wright, Director of Technology Services
Chris Miller, Assistant Director of Technology Services
Cindy Weeks, Accounting Manager

Proceedings:

The meeting was called to order at 6:00 p.m. by Virgil Flathouse, BOC Chair. Minutes from the February 20, 2018, regular meeting were reviewed and unanimously approved following a motion by Tom Shea, which was seconded by Wendy Smiley.

Open Forum:

There were no visitors who chose to speak.

Overview of Bond Projects:

Jeremy Trimble and Eric Wright presented a brief overview of Bond projects:

A06 & A09 Wireless & Network Gear Upgrades: District facilities work was completed over Spring Break. Final projects on track. Discussion of federal E-Rate program to support expanding Internet access via schools and libraries. This project earned a 40% rebate = \$234,042.

B01 HVAC Replacement/Energy: The bid for CCE has been approved & is under budget.

B03 Update Fire System – BCE, FTE: The only bid has been negotiated down from \$592,000 to \$398,000, and will include some ceiling demo, to be handled by the General Contractor. The new steel tariffs are a factor. Total project budget of \$410,000 includes \$12,000 soft costs + \$40,000 contingency. With \$57,000 remaining, there's a shortfall of about \$353,000.

B11 Replace EE Canopies: Project is expected to come in about \$6,000 under budget.

B14 Kitchen Expansion/Remodel – WRMS & EE: Discussion of current configuration, with some food stored in outside coolers & freezers. The units will be moved inside, or the space enclosed, improving food safety and increasing room for prep work.

D04 Renovate NOC for Instructional Space: Discussion of the new swift coding classes being developed under the Business Incubator curriculum, which will serve all grades. Elementary students can use iPads, but higher grades need computers. 30 Mac Pro laptops on a cart were donated for one of the new high school classrooms; a second cart is needed for the other. In addition, 60 iMac desktops are needed to support the digital media and video production classes.

Discussion of expected Bond project savings:

<u>B01 CCE HVAC Replacement:</u>	\$179,550
<u>B03 FTE Fire System:</u>	\$158,000
<u>B09 WRMS Windows:</u>	\$ 53,704
<u>C08 WHS Stadium PA System:</u>	\$ 60,000

	\$451,254

Discussion of cost savings for Projects B01 & B03.

Action Items:

A03 Replace Computer Desktops/Laptops: Proposed Scope Change, increasing project budget to fund computers for swift coding classes at the high school & middle schools, plus video production and digital media classes at the high school.

Greg Greeson made a motion to change the scope for Project A03, seconded by Tom Shea; motion passed unanimously.

B03 Upgrade Fire System – BCE, FTE: Proposed Scope Change, increasing project budget to cover the cost of installing a sprinkler system at FTE.

Mike Dansby made a motion to change the scope for Project B03, seconded by Erik Eff; motion passed unanimously.

Financial Report and Investments:

Cindy Weeks provided a brief summary of the Bond’s financial position. Cash and Investments total about \$9.4 million, including approximately \$529,000 cumulative interest and \$383,000 in unallocated funds.

Other Business:

Discussion of additional security measures implemented in light of recent school incidents.

Discussion of the advantages & disadvantages of re-bidding projects to secure better pricing.

The next meeting of the BOC will be held on Tuesday, April 17, 2018, in the EISD Central Administration Board Room at 6:00 p.m.

The meeting was adjourned at 7:15 p.m.

Minutes submitted by Dina Dreifuerst, BOC Secretary.