

Bond Oversight Committee (BOC)
Meeting Minutes
January 22, 2018

Committee Members:

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|--------------|-------------------|------------------|----------------|
| Present: | Ray Clayton | Erik Eff | Greg Greeson |
| | Dina Dreifuerst | Virgil Flathouse | Wendy Smiley |
| Not Present: | Hillary Calavitta | Kim McMath | Matthew Wernli |
| | Mike Dansby | Tom Shea | |

EISD Staff:

Jeremy Trimble, Executive Director of Facilities and Operations
Chris Scott, Executive Director for Business Services
Eric Wright, Director of Technology Services

Proceedings:

The meeting was called to order at 6:04 p.m. by Virgil Flathouse, BOC Chair. Minutes from the October 10, 2017, regular meeting were reviewed and unanimously approved following a motion by Greg Greeson, which was seconded by Ray Clayton.

Open Forum:

There were no visitors who chose to speak.

Overview of Bond Projects:

Jeremy Trimble presented a brief overview of Bond projects:

B01 HVAC Replacement/Energy: Bids for the CCE work are being solicited; recommendations will be presented at the February BOC meeting. The work will likely be done in phases covering the classrooms, cafeteria, and heating system.

B02 Districtwide Roofing: The current plan is to use the remaining funds of about \$165,000 on roofing repairs at CCE, FTE, HCMS, and WRMS, which will extend their lifespans until more extensive work can be funded by a future Bond. The roofing industry will be fairly normal in Summer 2018, although costs are already increasing. Summer 2019 expected to be very busy.

B03 Update Fire System – BCE, FTE: The FTE bid is expected to come in over budget due to incomplete fire walls. As a result, more sprinklers will be needed.

B04 Upgrade Rigging – PAC: Project will be completed during the LED screen installation.

B05 Security Cameras & Access Control: Video storage devices have been upgraded.

B09 Replace WRMS Windows: Phase 3 set for Summer 2018. Project is expected come in about \$40,000 under budget.

B10 Refurbishments: Significant work was completed over Winter Break 2017. EE and WHS will get new flooring during Summer 2018. Discussion re: options for upgrading the EE faculty room.

B11 Replace EE Canopies: Project is on schedule for Summer 2018. Wood structures will be replaced with more durable metal, and some corrugated sections will be replaced. The project scope does not include any adjustments to ADA-complaint ramps.

B14 Kitchen Expansion/Remodel – EE & WRMS: These projects are in the Design phase.

C01 Replace Buses & Implement Smart Tags: Another regular bus has been purchased. Discussion of Smart Tag implementation and using collected data to adjust routes. The system has been useful for contacting families and for tracking students' changing schedules. The district is exploring other ways to use the Smart Tags, including combining it with the Student ID.

D04 Renovate/Repurpose NOC for Instructional Space: This space has been converted into two classrooms, which will be used as a Technology Design Lab (Swift Coding Class)

Financial Report and Investments:

Chris Scott provided a brief summary of the Bond's financial position. Cash and Investments total about \$7.9 million, including approximately \$506,000 cumulative interest and \$383,000 in unallocated funds. The unallocated funds total includes new E-Rate revenue of about \$234,000, most of it earned in previous school years.

Discussion of when the BOC's responsibilities will be fulfilled. Per its charter, the BOC's work will end once 90% of Bond funds (\$47.25 million) have been spent, not merely encumbered. Current expenditures are at 82%; should reach 90% by early Fall 2018. Before disbanding, the BOC will need to make recommendations to the Board of Trustees regarding all unallocated funds.

Other Business:

Discussion of the EISD Facilities & Enrollment Committee's work, specifically related to the "Portables." Discussion of options for replacing some current units with "Learning Studios" that have more natural lighting, better HVAC systems, in-unit bathrooms, and ground-level entrances instead of ramps. Cost comparison: about \$115,000 for one unit with 2 classrooms, vs. \$330-\$500/ft² for an expansion of the main campus structure.

Discussion of The Walsh apartment complex and its potential impact on CCE enrollment. District may need to relocate the CCE Childhood Development Center to FTE, freeing up space for more classrooms.

Discussion of planned work on Camp Craft Rd, which includes widening some areas and adding a bridge.

The next meeting of the BOC will be held on Tuesday, February 20, 2018, in the EISD Central Administration Board Room at 6:00 p.m.

The meeting was adjourned at 7:00 p.m.

Minutes submitted by Dina Dreifuerst, BOC Secretary.