

Bond Oversight Committee (BOC)  
Meeting Minutes  
September 12, 2017

**Committee Members:**

Present (All):	Hillary Calavitta	Erik Eff	Tom Shea
	Ray Clayton	Virgil Flathouse	Wendy Smiley
	Mike Dansby	Greg Greeson	Matthew Wernli
	Dina Dreifuerst	Kim McMath	

**EISD Staff:**

Jeremy Trimble, Executive Director of Facilities and Operations  
Chris Scott, Executive Director for Business Services  
Eric Wright, Director of Technology Services  
Cindy Weeks, Accounting Manager

**Proceedings:**

The meeting was called to order at 6:00 p.m. by Virgil Flathouse, BOC Chair. Minutes from the August 15, 2017, regular meeting were reviewed and unanimously approved following a motion by Tom Shea, which was seconded by Greg Greeson.

**Open Forum:**

There were no visitors who chose to speak.

**Overview of Bond Projects:**

Jeremy Trimble and Eric Wright presented a brief overview of Bond projects. With the current work wrapping up, planning has begun for Summer 2018. Hurricane recovery work may impact some Bond projects and work schedules. Discussion of typical project timelines, from design to awarding bids.

A06 Wireless Campus AP Upgrades: Equipment has been installed; now identifying areas that need additional coverage, including outside spaces and guest network access in the stadium. Expecting to have some funds remaining after all work is complete.

A09 Network Gear Upgrades: Systems are being switched over to the new equipment, along with an uninterruptible power system (UPS) to power essential resources like the phone system in the event of an outage.

B01 HVAC & B02 Roofing: HCMS roof work can be deferred 1-2 years, if needed. Funds for CCE could be spent on repairs, with major work deferred to next Bond cycle.

B11 Replace EE Canopies: Project should not be impacted by hurricane recovery work.

B14 Kitchen Expansion/Remodel - WRMS & EE: Work shouldn't be affected by the hurricane.

C01 Replace 8 Buses: Discussion of SMART tag system implementation & card distribution. Cafeterias and libraries are seeing increased efficiencies, but bus service is the primary use. Many addresses had to be updated the first week. The vendor is providing good support.

**Action Items:**

A06 Wireless Campus AP Upgrades: Proposed Scope Change to “Districtwide Wireless Access Point Upgrades”

A09 Network Gear (Campus & Data Center) Upgrades: Proposed Scope Change to “Districtwide Network Gear Upgrades”

Discussion of need to upgrade the network equipment serving administrative buildings, the technical & cost advantages of upgrading all equipment at the same time, and the use of Bond funds vs. M&O. Switching from Cisco to Dell incurred significant cost savings. Discussion re: using more inclusive language in future Bond packages.

Tom Shea made a motion to change the scope for Project A06, seconded by Dina Dreifuerst; motion passed unanimously.

Mike Dansby made a motion to change the scope for Project A09, seconded by Tom Shea; motion passed unanimously.

Selection of Officers: Ray Clayton made a motion, seconded by Erik Eff, to re-nominate the current slate of officers. Motion passed unanimously.

**Financial Report and Investments:**

Cindy Weeks provided a brief summary of the Bond’s financial position. Cash and Investments total about \$13.6 million, with \$459,000 cumulative interest and about \$148,000 in unallocated funds.

**Other Business:**

Brief discussion of the proposed Tax Ratification Election (TRE), and potential impact on those with the Over-65 tax freeze.

Virgil Flathouse reviewed the calendar for upcoming meetings through June 2018. The next meeting of the BOC will be held on Tuesday, October 10, 2017, in the EISD Central Administration Board Room at 6:00 p.m.

The meeting was adjourned at 7:28 p.m.

Minutes submitted by Dina Dreifuerst, BOC Secretary.