

Bond Oversight Committee (BOC)
Meeting Minutes
August 15, 2017

Committee Members:

Present (All):	Hillary Calavitta	Erik Eff	Tom Shea
	Ray Clayton	Virgil Flathouse	Wendy Smiley
	Mike Dansby	Greg Greeson	Matthew Wernli
	Dina Dreifuerst	Kim McMath	

EISD Staff:

Jeremy Trimble, Executive Director of Facilities and Operations
Chris Scott, Executive Director for Business Services
Eric Wright, Director of Technology Services
Cindy Weeks, Accounting Manager

Proceedings:

The meeting was called to order at 6:09 p.m. by Virgil Flathouse, BOC Chair. Minutes from the May 2, 2017, regular meeting were reviewed and unanimously approved as corrected following a motion by Mike Dansby, which was seconded by Tom Shea.

Open Forum:

There were no visitors who chose to speak.

Overview of Bond Projects:

Eric Wright presented an overview of ongoing, upcoming, and completed Bond projects.

A01 HVAC Redundant Unit: Project is mostly completed.

A02 Campus Fiber Backbone & Cabling: Project should be completed by year-end, under budget. Work started at the Elementary Schools with a hybrid implementation, keeping current wires in place while installing new, which results in less downtime. Elementaries are done; Middle Schools in hybrid stage; WHS work to start in the Fall, at night to avoid disruption. Next: replace any end-of life equipment. Goal is to be on an 8-year cycle. Discussion of possible uses for any surplus project funds.

A06 Wireless Campus AP Upgrades: Current equipment is being replaced with the same brand, so the existing mounting hardware can be reused. Will use "heat-mapping" to identify coverage gaps, including areas outside buildings. The new equipment is expected to last about 5 years, due to changing wireless standards.

A07 Student Mobile Device Initiative: Discussion of clamshell case issues & replacement plans. K-6th grade will get Otterbox cases; 7th-12th grades will have padded sleeves for the cases.

B01 HVAC Renovation: BPE work was completed early; new units are enclosed in closets and some carpet was replaced. WHS & HCMS projects went well. There may be about \$1 million available to start work at CCE, with some areas to be deferred until the next Bond.

B02 Districtwide Roofing: WHS installed a different roofing system to reduce costs and also meet current energy codes. HCMS work consists of a few small projects; deferred because bids came in too high partly due to increased labor expense.

B03 Update Fire Systems: FTE work involves two phases, and will likely need additional funding.

B04 Upgrade PAC Rigging: Remaining work is on track to be completed by October.

B05 Add/Update Security Cameras & Access Control: New servers are being installed at each campus. Current equipment has a life expectancy of 3-5 years, and is under a service contract paid from the M&O budget. Discussion of legal limits on use of Bond funds for such expenses.

B09 WRMS Window Replacements: Phase 2 is complete; Phase 3 bids are due in the Fall.

B10 Campus-wide Refurbishments: Significant work was done over the Summer; should be about halfway done by year-end. WHS to be completed by end of 2018. Work on the Commons floor is on hold due to moisture issues, possibly caused by the absence of a vapor barrier.

B11 Replace EE Canopies: Project scheduled for Summer 2018.

C01 Replace 8 Buses: The SMART tag system is in place, and cards are being distributed to students. It will be in training mode at first, with the parent app launching Sept. 11. Students using the cards in the cafeteria will increase efficiency and reduce account-sharing. Five buses have been purchased to date; three more buses will be purchased within the next 12 months.

C02 Replace/Update Furniture, Fixtures & Equipment: Furniture-purchase plans are being reviewed to maximize Bond funds. More vendors now offer "21st-Century Mobile Furniture" products, allowing the District to choose from multiple competitive bids. The plan is to order in January for Summer installation. Current equipment has potential resale value in the Summer.

C04 Replace PAC Video Projectors: Project slated for Fall 2017.

C05 Production Technology at PAC: LED screen is scheduled to arrive in October. The original building structural engineer has signed off on the installation plan.

C08 Enhance Football Stadium PA System: Need to add a ventilation system to the storage closet housing the PA system, after regular football season.

D01 District Operations Center: Staff is still moving in; unexpected benefits from putting Technology and Operations in the same workspace. Training room is getting plenty of use.

D02 Shriner Site Parking: Because D01 & D02 were on the same building permit, this project will remain open until D02 wraps up at year-end.

D03 Repurpose M&O Facility for Engineering/Robotics: The building is being connected to the school's PA system.

D04 Renovate NOC for Instructional Space: WHS is still reviewing plans for this space.

D06 Renovations to Transportation facility: Addressing some drainage issues and adding outdoor speakers.

D07 Eanes Elementary Parking: Need to add some ADA-compliant parking spaces.

D08 Shriner Warehouse Renovations/Additions: The warehouse has been filled with furniture.

D09 HCMS Fine Arts Addition: Project has been completed, and the space is available for use.

D10 WRMS Fine Arts Addition: Because the school was built in Travis County, some work was not properly documented; this created some issues during construction of the addition.

Financial Report and Investments:

Cindy Weeks provided a brief summary of the Bond's financial position. Cash and Investments total approximately \$23 million, with \$443,000 cumulative interest and about \$131,000 in unallocated funds.

Other Business:

Chris Scott presented a detailed overview of the proposed Tax Ratification Election (TRE). Discussion of potential benefits of the "Swap and Drop" plan, and its impact upon the District's future Bond capacity.

The next meeting of the BOC will be held on Tuesday, September 12, 2017, in the EISD Central Administration Board Room at 6:00 p.m.

The meeting was adjourned at 8:05 p.m.

Minutes submitted by Dina Dreifuerst, BOC Secretary.