

BOND OVERSIGHT COMMITTEE (BOC)

MEETING MINUTES

JUNE 13, 2017

Committee Members:

Present:	Hillary Calavitta	Virgil Flathouse	Ray Clayton
	Greg Greeson	Tom Shea	Mike Dansby
	Wendy Smiley	Kim McMath	Erik Eff
Absent:	Dina Dreifuerst	Matthew Wernli	

EISD Staff:

Eric Wright, Director of Technology Services
Jeremy Trimble, Executive Director of Facilities & Operations
David Poole, Managing Director of Westlake PAC
Chris Miller, Assistant Director of Technology Services
Cindy Weeks, Accounting Manager

Proceedings:

The meeting was called to order at 6:02pm by Virgil Flathouse, BOC Chair, in the District Operations Center.

Minutes from the May 2, 2017 regular meeting were reviewed and unanimously approved following a motion by Tom Shea, which was seconded by Kim McMath.

Virgil Flathouse reported that Ray Clayton is no longer an alternate on, and that Kerry Moll and John Havenstrite have both resigned from, the Bond Oversight Committee.

Dr. Flathouse also stated that the next regular meeting will be August 15, 2017 and that the September 12, 2017 meeting will mark the start of the 3rd year for the Bond Oversight Committee.

Open Forum:

There were no visitors who chose to speak.

Business:

Jeremy Trimble provided a brief overview of the newly completed District Operations Center (DOC), stating that they had moved into the building nearly 3 weeks ago. He noted that it was working well and provided greater efficiency to have IT and Maintenance in the same location. He stated that Robotics is now located in the old Maintenance facility and that feasibility studies for how to repurpose the old IT facility were being scheduled the results of which would be reported to Dr. Leonard. The Committee

was taken on a tour of the DOC. All aspects of the interior and exterior building were viewed with explanations provided on the use of each area.

Project Updates:

Projects A06 & AO9 Wireless Campus AP & Network Gear Upgrades: There will be heavy work on all networking projects this summer and that the network gear would be delivered by the end of this week.

Project B01 HVAC renovation: BPE, HCMS, WRMS and WHS projects are in full swing and that the scope for CCE is being reviewed with work to begin soon.

Project B02 District Wide Roofing: Proposals received for HCMS were over budget and will be rebid in Fall 2017 with the goal of beginning work in Summer 2018. The roof is not in failure and there are no issues at this point, but the roof is nearing its end of use.

Project B03 Update Fire Systems at BCE & FTE: The Westlake Fire Marshall required two (2) separate systems at FTE. Phase 1 for large spaces will be completed Summer 2017 and Phase 2 for classrooms will be completed Summer 2018.

Project B04 Upgrade Rigging at PAC: This will begin in August 2017 after the HVAC work is complete and is scheduled to be complete by the start of the school year.

Project B05 Add/Update Security Cameras & Access Control: The locations for forty (40) new security cameras has been identified. The video servers will be upgraded by the end of Summer 2017 at all campus locations except for WHS to prevent the bottleneck of data. The WHS server will be updated in the future.

Project B09 WRMS Window Replacements: This project is expected to be completed under budget.

Project B10 Campus Wide Refurbish Surfaces: Heavy work during Summer 2017 with an anticipated completion of 65% at the end of Summer.

C02 Replace/Update Furniture, Fixtures & Equipment: Feedback from the pilot classrooms was used to obtain initial pricing, which came in over budget. Efforts are being taken to find ways to cut costs while still maintaining the desired functionality of a mobile classroom. New pricing will be obtained in Fall 2017 in anticipation of replacing classroom furniture during Summer 2018. Old salable furniture will be sold at that time.

D Projects - Construction: These projects are largely complete with D03 and D04 being the remaining 2 projects with some work left to complete.

Financial Report and Investments:

Cindy Weeks reviewed the May Investment statement and reported that the approximately \$385K of earned interest from the bond period has all gone into the unallocated funds.

Action Item:

Project C05 Production Technology PAC: Virgil Flathouse gave a summary of the history of the PAC Video Wall and presented several options for payment of the Video Wall. He stated that the School Board has requested a recommendation from the BOC regarding the purchase of the Video Wall. Tom Shea spoke regarding his concerns regarding how current bond funds are used and how decisions made by the BOC could affect the outcome of future bond proposals. There was general discussion among the BOC regarding the cost of the Video Wall and how its purchase might be perceived among the community. Virgil Flathouse then made a proposal where all funds from Project C05, \$34,000 from the student activity fund and \$59,302 from unallocated bond funds be used for the purchase of the Video Wall. Kim McMath motioned to approve the proposal and Ray Clayton supported the motion. The motion was then unanimously approved.

Other Business:

There were no further announcements or actions.

The next meeting of the BOC will be held on Tuesday, August 15, 2017 in the EISD Central Administration Board Room at 6pm.

The meeting was adjourned at 8:29pm.

Minutes submitted by Wendy Smiley, BOC Committee Member