

Bond Oversight Committee (BOC)
Meeting Minutes
March 21, 2017

Committee Members:

Present:	Ray Clayton	Virgil Flathouse	Tom Shea
	Mike Dansby	Greg Greeson	Wendy Smiley
	Dina Dreifuerst	John Havenstrite	Matthew Wernli
	Erik Eff	Kim McMath	

Not Present: Hillary Calavitta Kerry Moll

EISD Staff:

Jeremy Trimble, Executive Director of Facilities and Operations
Chris Scott, Executive Director for Business Services
Eric Wright, Director of Technology Services
Tim Wysong, Director of Transportation
Cindy Weeks, Accounting Manager

Proceedings:

The meeting was called to order at 6:00 p.m. by Virgil Flathouse, BOC Chair. Minutes from the January 17, 2017, regular meeting were reviewed and unanimously approved as corrected following a motion by Kim McMath, which was seconded by Wendy Smiley.

Open Forum:

There were no visitors who chose to speak.

Overview of Bond Projects:

Jeremy Trimble and Eric Wright presented an overview of ongoing and completed Bond projects.

A01 HVAC Redundant Unit: Project will be included with the WHS HVAC work this summer.

A02 Campus Fiber Backbone & Cabling: Work was substantially completed in January.

A03 Replace Computer Desktops/Laptops: Discussion of purchasing staff devices to replace current inventory approaching the end of its life cycle. Several options were considered for the new devices, including MacBooks. Using MacBooks for staff will allow shared platform advantages with the student iPads.

Bond funds of \$430,000, plus income from the sale of old devices, cover about half of the purchase cost. Discussion of the Instructional Materials Allotment (IMA), a state grant that the District has determined can be used to purchase staff devices. The School Board approved \$513,000 from IMA for the purchase. The District has purchased 400 devices and financed

another 400 at 0% for 3 years. The cost includes cases, adapters, and 3-year warranties. Most of the project funds were used to purchase classroom sets and student devices.

A04 Replace Phones/Headsets: Project is substantially completed.

A05 Emerging Technologies: Discussion of items the District plans to purchase, including iPad-compatible probes for WHS Physics classes and interactive flat-panel devices for each campus.

A06 Wireless Campus AP Upgrades: Equipment has been ordered for Summer 2017 installation.

A07 Student Mobile Device Initiative: This project is substantially completed. Some of the remaining balance may be used to purchase a few Apple TVs for classrooms.

A08 & A10 Phone System Equipment & Upgrades: Work is substantially completed.

A09 Network Gear Upgrades: Work on this project will be combined with A06. Discussion of life cycle of technology infrastructure. The target is 6-8 years, up to 10 years. Obsolescence is driven by increased throughput needs, not hardware failure. Our current network capacity is about 100 gigabytes; new cabling should handle 30-40 terabytes.

B01 HVAC Renovation: For Summer 2017, American Constructors is managing the WHS and HCMS projects using the Construction Manager at Risk (CMAR) method, and Braun & Butler was awarded the BPE project under Competitive Sealed Proposal (CSP). The BPE work is partially funded by \$500,000 from the 2011 Bond. That Bond didn't have enough money to fund the entire BPE project, so work was delayed until the next Bond passed. CCE slated for 2018.

B02 Districtwide Roofing: Most of these projects have been combined with the HVAC work.

B03 Update Fire Systems: Work is scheduled for Summer 2018.

B04 Upgrade PAC Rigging: Remaining work is on hold until other projects (such as roofing and HVAC work) have been completed.

B05 Add/Update Security Cameras & Access Control: Work is ongoing during the school year.

B07 Replace Obsolete Energy Equipment: District is installing LED lighting for parking lots, gyms, building exteriors, and cafeterias. Interior lighting is eligible for Austin Energy rebates, as are HVAC & roofing renovations. VVE qualified for \$15,000; FTE for \$12,000.

B09 WRMS Window Replacements: Phase 2 should be completed by August 2017. The low-e windows are having a noticeable effect on comfort and energy usage.

B10 Campus-wide Refurbishments: Many of the campus projects like painting have been scheduled for long weekends and school breaks. Larger projects such as flooring replacements can then be done during the summer breaks.

B11 Replace EE Canopies: Project slated for Summer 2018. Reviewing various options; definitely planning something more durable than current canvas.

B14 Kitchen Expansions – EE and WRMS: Work now scheduled for Summer 2018.

C01 Replace 8 Buses: Discussion of proposed scope change to use anticipated cost savings from bus purchases to install Smart Tag equipment for entire bus fleet. If approved, system would be installed Summer 2017, with training in May and full implementation in August.

Students would check in and out of buses using badges with RFID chips; system can notify parents as bus approaches, and provide emergency notifications. Badges contain medical information and parent/guardian contacts for elementary and special education students.

Driver's tablet will monitor and confirm headcount, and identify students for each stop. The transportation department could automate daily inspections and generate daily headcount reports, which could be used to request state and Medicaid funding of approximately \$50,000/year. Discussion of current manual headcount process and "lost child" reports, and potential ridership efficiencies with new system.

Discussion of the company's history and feedback from other districts using it. Discussion of financial impact, including savings from retiring ZONAR system and expected maintenance and monthly fees for the new system, which would be paid out of the District's M&O budget.

C04 & C05 PAC Improvements: Projects on hold until WHS HVAC/roofing work is complete.

C06 PAC Lighting Upgrades: Project is substantially completed.

C07 Replace PAC CCTV System: Need to mount some devices.

C08 Enhance Football Stadium PA System: Project completed August 2016; analyzing system to identify any needed adjustments.

D01 District Operations Center: Work should be completed in April 2017; waiting for Austin Energy to install power lines. Soil issues complicated site preparation and detention pond work; increased project cost.

D02 Shriner Parking Lot: District had to install additional fencing.

D03 Repurpose M&O Facility for Engineering/Robotics: Project has had to address some complications, like leveling the slab.

D04 Renovate NOC for Instructional Space: Work will likely begin in the Fall. WHS is considering converting the space for a culinary program. Working with architects and kitchen consultants on preliminary plans. Fees may total \$80,000. The IT department is relocating to their new space.

D05 Repurpose Robotics lab for Instructional Space: Discussing options with Mr. Ramsey.

D06 Renovations to Transportation facility: Mr. Wysong reports that the new layout is working very well, and has offered to arrange tours of the facility.

D08 Renovations to Shriner Warehouse: Project is substantially complete; awaiting power.

D09 HCMS Fine Arts Addition: Project should be completed by April. Additional Fire Marshall requirements and soil issues caused work delays.

D10 WRMS Fine Arts Addition: Project is substantially complete, with a few items to finalize.

Action Item:

C01 Replace 8 Buses: Tom Shea made a motion to change project scope, authorizing the purchase of the Smart Tag system for the entire fleet, which will not affect the project's current budget. Motion was seconded by Kim McMath and passed unanimously.

Financial Report and Investments:

Cindy Weeks provided a brief summary of the Bond's financial position. Net unallocated funds of \$190,000, plus about \$335,000 in interest earnings. Interest rates are governed by the Federal Overnight Rate, which just increased and is expected to increase a few more times this year.

Discussion of allocating leftover funds from previous Bonds, which must be used for the same general purpose. For example, if an old Bond had remaining funds designated for plumbing work, they could be used to purchase new water fountains.

Discussion of moving cost savings from Projects B08 (Sports Fields) and D07 (EE Parking Lot) to unallocated funds. Some of the unallocated funds were later applied to the Fine Arts projects at the middle schools, and to cost overruns on other construction projects.

Other Business:

Dr. Flathouse will present a BOC report at the next School Board meeting. He plans to recommend that the Board consult with the BOC when they start working on the next Bond.

The next meeting of the BOC will be held on Tuesday, April 18, 2017, in the EISD Central Administration Board Room at 6:00 p.m.

The meeting was adjourned at 8:08 p.m.

Minutes submitted by Dina Dreifuerst, BOC Secretary.