

Bond Oversight Committee (BOC)  
Meeting Minutes  
January 17, 2017

**Committee Members:**

Present:	Ray Clayton	Virgil Flathouse	Tom Shea
	Mike Dansby	John Havenstrite	Wendy Smiley
	Dina Dreifuerst	Kim McMath	Matthew Wernli
	Erik Eff	Kerry Moll	

Not Present:           Hillary Calavitta           Greg Greeson

**EISD Staff:**

Jeremy Trimble, Executive Director of Facilities and Operations  
Chris Scott, Executive Director for Business Services  
Eric Wright, Director of Technology Services  
Cindy Weeks, Accounting Manager

**Proceedings:**

The meeting was called to order at 6:00 p.m. by Virgil Flathouse, BOC Chair. Minutes from the November 8, 2016, regular meeting were reviewed and unanimously approved as corrected following a motion by Tom Shea, which was seconded by Mike Dansby.

**Open Forum:**

There were no visitors who chose to speak.

**Overview of Bond Projects:**

Jeremy Trimble and Eric Wright presented an overview of ongoing and completed Bond projects.

A01 HVAC Redundant Unit: Project will be included with the WHS HVAC work this summer.

A02 Campus Fiber Backbone & Cabling: Work has been completed; replacement fiber lines were strung along Bee Caves Rd. Discussion of lines serving campuses on the West side of the District, and potential impact of future road improvement projects along Bee Caves & Loop 360.

A03 Replace Computer Desktops/Laptops: 600 student laptops were purchased in Summer 2016 to replace aging classroom sets purchased with 2011 Bond funds. Every campus has at least one classroom set of 30, and one set is available to be checked out by any campus as needed. The IT department uses some laptops for evaluation, and also keeps a reserve for replacement needs. Some funds have also been used to purchase mobile devices for student and staff use. The old laptops will be sold, with the proceeds to be returned to the 2011 Bond.

A04 Replace Phones/Headsets: Project should be completed by August 2017.

A05 Emerging Technologies: Planning to purchase a variety of items for the classroom, including 3D printers, iPad-compatible spectrum-analysis devices, and flat-panel touch technology. The goal is to make these resources available to all campuses.

A06 Wireless Campus AP Upgrades: Project is slated for Summer 2017; will need to coordinate with other construction projects to maximize efficiencies and avoid scheduling conflicts.

A07 Student Mobile Device Initiative: This project is substantially completed. Approximately \$150,000 was used to refresh staff laptops. The remaining balance will be reserved for spare devices, apps and accessories, etc.

A08 Phone System Voice Gateways Equipment & A10 Phone System Software Upgrades: Both projects were managed concurrently, and are substantially complete.

A09 Network Gear Upgrades: Bidding for this project goes out in February, for August 2017 completion of all campus networking improvements.

B01 HVAC Renovation: Several campus HVAC & roofing projects have been combined for cost & scheduling efficiencies. Slated for Summer 2017: WHS, HCMS, and BPE. CCE has the youngest equipment & will be renovated in Summer 2018.

B02 Districtwide Roofing: WHS and HCMS are large Summer 2017 projects; BPE & FTE are smaller. WRMS and CCE roofing work is scheduled for 2018.

B03 Update Fire Systems: Fire Marshall mandated sprinkler install at FTE; BCE just needs to upgrade its panel. Both projects are scheduled for Summer 2018.

B04 Upgrade PAC Rigging: Remaining work is on hold until other projects (such as roofing and HVAC work) have been completed.

B05 Add/Update Security Cameras & Access Control: Older and damaged equipment has been replaced; now identifying where more cameras may be needed and where access controls can be upgraded. Discussion of camera feed monitoring and data retention protocols.

B07 Replace Obsolete Energy Equipment: Ongoing; this work includes upgrades of aging controls for lighting and HVAC systems.

B09 WRMS Window Replacements: Phase 1 completed Summer 2016; Phase 2 will work around professional development programs scheduled for Summer 2017.

B10 Campus-wide Refurbishments: A lot of this work is done during breaks in the school year because there's too much to do just during the summers. Projects include painting, flooring & ceiling improvements. All elementary and middle school campus needs were met, with allocations by school type roughly equal. WHS needs are still being assessed in consultation with Mr. Ramsey.

B11 Replace EE Canopies: Slated for Summer 2018.

B12 Upgrade HCMS Cafeteria Lighting: Project is wrapping up.

B13 WRMS & HCMS Tennis Court Resurfacing: Project is wrapping up.

B14 Kitchen Expansions – EE and WRMS: Work is scheduled for Summer 2017.

C01 Replace 8 Buses: Fleet in good shape at this time, so no immediate plans to purchase more.

C02 Replace/Update Furniture, Fixtures & Equipment: District committee discussing plans. One focus is on standardization across campuses, which will help as school populations shift. Middle schools & WHS have similar needs. First, need to identify what works, then plan and budget for installation.

C04 & C05 PAC Improvements: Projects on hold until WHS HVAC renovations are complete.

C06 PAC Lighting Upgrades: Project is substantially completed.

C07 Replace PAC CCTV System: Project completed August 2016.

C08 Enhance Football Stadium PA System: Project completed August 2016; analyzing system to identify any needed adjustments. No negative community feedback.

D01 District Operations Center: Project is moving forward. Walls are up, second floor is in, and HVAC system installed.

D04 Renovate NOC for Instructional Space: Considering options for repurposing the current NOC, including a culinary program.

D05 Repurpose Robotics lab for Instructional Space: Discussing options with Mr. Ramsey.

D06 Renovations to Transportation facility: Project is substantially completed, and new facility is operational. The new layout is much better, with new training space and improved bus bays.

D08 Renovations to Shriner Warehouse: Expecting to wrap up project in February. Operating only as a warehouse pending occupancy permits.

D09 HCMS Fine Arts Addition: Project should be completed by end of February. Some challenges and Fire Marshall requirements delayed project by a few weeks.

D10 WRMS Fine Arts Addition: Project is substantially complete, with a few items to finalize.

### **Financial Report and Investments:**

Cindy Weeks provided a brief summary of the Bond's financial position. Net unallocated funds of \$190,000, plus almost \$294,000 in interest earnings, also unallocated. Cash flow on the Bond projects is healthy.

Discussion with Chris Scott and Cindy Weeks re: managing funds from the sale of items purchased with previous Bond funds – for example, student laptops and mobile devices from the 2011 Bond. The sale proceeds are credited back to that Bond fund, if still active, and may be used for comparable purchases in the future. If the Bond fund has been closed, then the monies go into the District's general fund. The 2011 Bond currently has a balance of about \$1 million.

**Other Business:**

Discussion re: impact of Bee Cave Road widening project on Eanes' front parking lot. The lot will remain accessible, but some parking spaces may be temporarily unavailable. A retaining wall will be installed, and Eanes will need to relocate its marquee and gate. The number of driveways will not change, but they may have metal plates to accommodate AT&T's underground cabling. Hopefully some of this work will be done during the summer break.

Discussion re: aging portables on some campuses and the possibility of applying any leftover Bond funds to replacing or renovating some of them.

Discussion of how current financial projections will impact the Board's 3-2-1 deficit reduction plan, which may need to be adjusted. Expecting a draw from the Rainy Day Fund of approximately \$3.5 million, up from the goal of \$1 million. Not expecting much relief from the Legislature. Eanes' spending increased almost \$4/student from 2010-2015, which equates to a decrease of approximately \$360/student in constant (inflation-adjusted) dollars.

The next meeting of the BOC will be held on Tuesday, February 14, 2017, in the EISD Central Administration Board Room at 6:00 p.m.

The meeting was adjourned at 7:21 p.m.

Minutes submitted by Dina Dreifuerst, BOC Secretary.