

Bond Oversight Committee (BOC)  
Meeting Minutes  
May 17, 2016

**Committee Members:**

Present (all):	Hillary Calavitta	Virgil Flathouse	Kerry Moll
	Ray Clayton	Greg Greeson	Tom Shea
	Mike Dansby	John Havenstrite	Wendy Smiley
	Dina Dreifuerst	Kim McMath	Matthew Wernli
	Erik Eff		

**EISD Staff:**

David Edgar, Asst. Superintendent of Business Services  
Jeremy Trimble, Executive Director of Facilities and Operations  
Cindy Weeks, Accounting Manager

**Proceedings:**

The meeting was called to order at 6:00 p.m. by Virgil Flathouse, BOC Chair. Minutes from the March 22, 2016, regular meeting were reviewed and unanimously approved following a motion by John Havenstrite, which was seconded by Erik Eff.

**Open Forum:**

There were no visitors who chose to speak.

**Business:**

Dr. Flathouse has been asked to write an article for the Picayune about the BOC, and it is scheduled to be published in a late-May issue. David Edgar provided a summary of the report Dr. Flathouse made to the Board of Trustees last week. Discussion of Board feedback regarding community communication.

**Financial Report and Investments:**

Overview of construction projects and costs provided by David Edgar. Discussion of disposition of funds when projects come in under original budget. Projects are on track; some have been completed below original budget, with approximately \$612,000 moved to Unallocated Funds. The Bond funds have also earned more than \$131,000 in interest. No current plan for these funds, pending cost estimates for some of the larger capital projects.

Discussion of investment strategies and yield projections for Bond funds. Discussion of District's ongoing strategy of redeeming Bonds early when appropriate.

**Project Updates:**

Jeremy Trimble presented an update on Bond projects, many of which are slated to begin as soon as school ends.

Discussion of scope changes, including the process leading up to a proposed change being presented to the BOC, and the difference between budget adjustments and changes in the work to be completed.

Discussion of using visual displays to review construction projects and provide community updates.

Project A02 Campus Fiber Backbone & Cabling: Project will begin in the next week, with most of the work to be done this summer.

Project B09 Replace Windows – WRMS: Project will be completed in 2 phases, first floor this summer; second floor next summer. Some work could possibly be done over school breaks.

Project B12 Upgrade Cafeteria Lighting – HCMS: Project will be completed this summer, replacing current fixtures with new fixtures and LED lighting.

Project B13 Resurface Tennis Courts – HCMS, WRMS: Discussion of proposed scope change to Hill Country, per HCMS administration, keeping one tennis court & replacing the second with basketball striping and goals – see **Action Item** below. Additional discussion of plan to add lines for junior tennis to courts at both campuses. No changes to WRMS layout.

Project C03 Replace Uniforms, Instruments & Equipment: Added funds for more uniforms due to increased student numbers. Additional purchases have been deferred; may be revisited later.

Project D01 District Operations Center & D02 Shriner Parking: Final permits have been approved; work will begin this week. Discussion of possibly adding more entrances and/or exits to the parking lot. Discussion of number & use of parking spots before and after WAAC opened.

Project D03 Repurpose M&O Facility for Engineering & Robotics: Project is on schedule for June completion.

Project D09 Fine Arts Additions – HCMS: Single bid was significantly over budget, so project will be rebid in August, with a revised start date in September and completion in January. Discussion of impact on school operations, including construction parking, storage of project materials, and protective scaffolding over school entrances. Discussion of bid process and future projections.

Project D10 Fine Arts Additions – WRMS: Successful bid came in a little over budget. Renovation phase will be done over the summer; Addition to be finished by December.

**Action Item:**

Project B13 Resurface Tennis Courts – HCMS: Kim McMath made a motion to discuss the proposed scope change, which was seconded by Erik Eff. Discussion of concerns about replacing one of the tennis courts with a basketball court, including safety and use during & after school.

Tom Shea made a motion, seconded by Kim McMath, to table discussion of the proposed scope change until the next BOC meeting, in order to get more information and feedback about the proposal. Motion passed unanimously.

**Other Business:**

The next meeting of the BOC will be held on Tuesday, June 14, 2016, in the EISD Central Administration Board Room at 6:00 p.m.

The meeting was adjourned at 7:37 p.m.

Minutes submitted by Dina Dreifuerst, BOC Secretary.